



INTERN POLICY & APPLICATION (to attend Broker Open House)

| POLICY: | Initials: |
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| 1 Interns working on behalf of a Salesperson / Agent / Broker must register with DARIEN BOARD OF REALTORS in order to, and prior to, attending any Broker Open House. | _____ |
| 2 Upon registration, the intern will be issued an identification lanyard. This ID will identify the Intern, the Sponsoring Salesperson / Agent / Broker, and the name of the Brokerage House. | _____ |
| 3 Only interns who are registered with the DARIEN BOARD OF REALTORS will be permitted to accompany their sponsoring Salesperson / Agent / Broker. | _____ |
| 4 The lanyard must be worn at all times while on site at the Broker Open House. The lanyard will identify the Intern individually and is non-transferable . If the lanyard is lost, the Intern may not attend any Broker Open House until it is found or replaced. If the lanyard is lost and needs to be replaced, there will be a \$10 replacement fee. | _____ |
| 5 All Interns must be accompanied by their sponsoring Salesperson / Agent / Broker. | _____ |
| 6 A Salesperson/Agent/Broker may be accompanied by no more than two (2) Interns at any given Broker Open House. | _____ |
| 7 The Intern must accompany and be in the presence of their sponsor at all times. The Intern may not wander through the home unsupervised (by their sponsor). | _____ |
| 8 The sponsoring Brokerage and Salesperson / Agent / Broker will assume 100% liability for their Interns. | _____ |
| 9 The DARIEN BOARD OF REALTORS reserves the right to revoke an Interns' permission to attend any (or all) Broker Open House(s), should the Intern represent or behave in an unprofessional manner. | _____ |
| 10 The Intern must be registered and attending a High School or College. (Note the name of the school below.) | _____ |
| 11 NOT APPLICABLE: Licensed Real Estate Agents <u>and/or</u> Referral Agents <u>and/or</u> their personal assistants. | _____ |

| INTERN'S RESPONSIBILITIES: | Initials: |
|---|-----------|
| 1 While attending a Broker Open House; It is the responsibility of the Intern to act and dress professionally at all times. IE: No yoga attire, ripped jeans, or tennis gear. | _____ |
| 2 The lanyard issued to the Intern must be worn, and easily visible, at all times. | _____ |
| 3 The Intern may not , under any circumstances, photograph the listed property at any time. | _____ |

| INTERN's Information | | | |
|------------------------------------|------|---|----------|
| Name of Intern | | Name of Emergency Contact (Parent / Guardian) | |
| Cell Phone Number (Intern) | | Cell Phone Number for Emergency Contact (above) | |
| Permanent Address: No. & Street | City | State | Zip Code |
| Name & Address of School Attending | | | |
| Intern Start Date: | | Intern End Date: | |

| SPONSOR Information | | |
|--|-----------|------|
| Name of Sponsor (Salesperson/Agent/Broker) | Brokerage | Date |

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| INTERN's SIGNATURE | SPONSOR's SIGNATURE | BROKERAGE MANAGER's SIGNATURE |
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